



Our Ref: JCS/SWD

22 January 2024

Dear Parent/Carer

Educational Visit to Berlin: 28 February to 2 March 2024

As the departure date for our trip to Berlin approaches, I am now able to provide you with further details about the trip and meetings that will be held in school prior to departure.

The aim of our visit to Berlin is to enhance the study of A level History and German, by providing a wider context to the learning of our students. This is very much a study visit, and for students of German A Level, there is of course the opportunity to speak and use their German. There will be some preparation which all students are expected to complete before we go, so that students will be invested in all aspects of the visit, from being fully engaged with the context and significance of a museum, to use of public transport and trying local food, as well as reflecting in the evening in a written exercise on what they have learnt and experienced that day.

All students are required to sign up to at least one research task related to one of our visits. They will share their research and will be an 'expert' on that visit. I will collate their research, which will be more than a printed article from the internet, but their own findings and views, and this will be shared with the whole visit group.

Prior to travel I will hold a number of meetings with the students, to begin preparation work they will need to complete before the trip, and to gain an overview of the arrangements and our expectations of them. I expect full attendance to these meetings, which will be either during tutorial or at lunchtime. Students must speak to me as soon as possible if they cannot attend.

On Thursday 15 February I will be hosting an information evening for parents and students, which will take place in the main hall in school at 5.30pm. During this meeting I will be able to provide details of the trip, advice on spending money, arrival and departure details, and answer any questions you may have. You will also meet the staff who will accompany us on the visit.

I would like to collect all passports and GHIC cards before we leave for Berlin, and a member of staff will keep them safe before and during the visit. If possible, I would like to start collecting these at the meeting on 15 February, though I understand some of you may need the passports during the half term break.

Finally, if there are any changes to emergency contact details or medical information, including dietary requirements, I would be grateful if you could bring these to my attention as soon as possible. Please note, your emergency contact may well be different to that currently held on the school system.

If you would like to speak to me about any aspect of the trip, please contact me either by phone or email. I will be more than happy to answer any queries you may have.

Yours faithfully

J Cross

Ms J Cross

Subject Leader - Modern Languages Department

jcross@lordlawson.academy

Trust

Respect

Courage

Ambition